Meeting Notice

Portsmouth Public Library Board of Trustees
Meeting Agenda

Date: Wednesday, September 19, 2007
Time: 6:30 p.m.
Place: MacLeod Board Room

I. Call to Order
II. Secretary’s Report
III. Minutes of July 18, 2007 meeting
IV. Financial Report
   A. End of FY 07, final
   B. Activity to date FY08
V. Director’s Report (written report distributed)
   A. Activity Report
      1. Upcoming programs
      2. Service enhancements
   B. Building Report
      1. LEED
      2. Warranty period / troubleshooting / punch list
      3. Improvements and additions
   C. Staff Activity
      1. New hire in the Reference Department Andrea LeClair

VI. Trustee Activities
    A. Fees Committee (prepare for FY09)
    B. Investment Policy

VII. Acceptance of Gifts
     1. $225 in memory of Eileen Daly given by the Board of Directors of the Connecticut Library
        Consortium requires vote to accept
     2. $100 unrestricted from the Piscataqua Garden Club requires vote to accept
     3. Informational item—The friends and family of Barbara Sylvester gave $950 for the art
        hanging system in honor of her 80th birthday. (This gift will be accepted by City Council for
        the capital campaign.)

VIII. Old Business
IX. New Business
X. Adjournment

Next Meeting:

Please email Barbara Weismann bhweismann@lib.cityofportsmouth.com
or telephone 766-1712 if you are not able to attend.