Meeting Notice

Portsmouth Public Library Board of Trustees
Meeting Agenda

Date: Wednesday, August 20, 2003
Time: 7:00 p.m.
Place: Vaughan Room

I. Call to Order

II. Secretary’s Report

III. Financial Report

IV. Director’s Report
   A. New Library
      • Section 106 process progressing
   B. Staff Activity
      • Database cleanup
         1. Phase I completed
         2. Phase II in progress
      • Weeding/Replacement project continues
      • DVDs on shelf by September 1
   C. Initiatives for coming months
      • Remote access to databases
      • Service improvements through technology
         1. Reference services
         2. Integrated Library System--Online public catalog
         3. In house operations
      • Redesign of web page
         1. Staff research and development
         2. Meeting with Alan Brady to begin physical redesign
      • Marketing of current services
   D. Supervisor of Public Services position advertised
      • Service in current building
      • Position for new facility
   E. Gross budget
   F. Meeting with school officials and librarians
   G. Upcoming programs

V. Old Business

VI. New Business

VII. Adjournment

Next Meeting:

Please call if you are not able to attend.